

AGENDA

Meeting: Northern Area Licensing Sub Committee
Place: Council Chamber - Council Offices, Monkton Park, Chippenham,
SN15 1ER
Date: Monday 24 September 2012
Time: 9.30 am
Matter: Review of a Premises Licence - WOMAD

Please direct any enquiries on this Agenda to Stuart Figini (01225) 718376, of Democratic Services, County Hall, Bythesea Road, Trowbridge, BA14 8JN.

Press enquiries to Communications on direct lines (01225)713114/713115.

This Agenda and all the documents referred to within it are available on the Council's website at www.wiltshire.gov.uk

Membership:

Cllr Allison Bucknell
Cllr Trevor Carbin

Cllr Jonathon Seed

AGENDA

1 **Election of Chairman**

To elect a Chairman for the meeting of the Sub Committee.

2 **Procedure for the Meeting** (*Pages 1 - 8*)

The Chairman will explain the attached procedure for the members of the public present.

3 **Chairman's Announcements**

The Chairman will give details of the exits to be used in the event of an emergency.

4 **Declarations of Interest**

To receive any declarations of non pecuniary or pecuniary interests or dispensations granted by the Standards Committee.

5 **Licensing Application**

To consider and determine an Application by Wiltshire Police for a Review of the Premises Licence in respect of WOMAD Charlton Park Estate Charlton Park Malmesbury, Wiltshire, SN16 9DG.

5a **Licensing Sub-Committee report** (*Pages 9 - 12*)

5b **Appendix 1 - Current Premises Licence** (*Pages 13 - 20*)

5c **Appendix 2 - Application for a Review by Wiltshire Police** (*Pages 21 - 28*)

5d **Appendix 3 - Copies of Supporting Representations** (*Pages 29 - 64*)

5e **Appendix 4 - Latest version of Event Management Plan** (*Pages 65 - 160*)

5f **Appendix 5 - Location Plan of the premises and surrounding area** (*Pages 161 - 162*)

LICENSING COMMITTEE

PROCEDURAL RULES FOR THE HEARING OF LICENSING ACT 2003 APPLICATIONS

1 Purpose

- 1.1 These rules have been prepared to facilitate proper consideration of licence applications, made under the Licensing Act 2003, by the Licensing Committee and its Sub Committees.
- 1.2 The rules set out a framework for how applications are to be heard and explain the role of the participants at the Hearing.

2 Definitions

- 2.1 The following definitions describe the participants at and the subject matter of a Hearing:

“Applicant” means the person who has submitted an Application for consideration by the Committee.

“Applicant’s Premises” means premises subject to the Application.

“Applicant’s Representative” means a person attending a Hearing to assist or represent an Applicant including a lawyer.

“Application” means an application for the Grant/Variation/Transfer/Review and any other decision to be made by the Committee/Sub-Committee in respect of a Licence.

“Chairperson” means the Member who is the Chairperson of the Committee for the particular Hearing.

“Committee” means the Council’s Licensing Committee and includes any Sub Committee of the Licensing Committee.

“Committee Lawyer” means the Council’s Lawyer (including an external Lawyer instructed by the Council’s Legal & Democratic Services Manager) who is present at a Hearing to advise the Chairperson and the Members.

“Committee Manager” means the Council’s Officer who is present at a Hearing to take minutes.

“Committee Report” means the Licensing Officer’s written report to the Committee concerning an Application, a copy of which has been previously

made available to the Applicant or their Representative, a Responsible Authority or their Representative or an Interested Party or their Representative.

“Hearing” means a meeting of the Committee at which an Application is considered.

“Licence” means a Licence which the Committee has the power or duty inter alia to grant, transfer, suspend or revoke.

“Licensing Officer” means the Council’s Licensing Officer(s) who is/are present at a Hearing to present reports in respect of an Application and to give technical advice in respect of an Application to the Committee when requested.

“Licensing Authority” the Council in whose geographical area the subject matter of the Application relates to, and includes the Council’s Licensing Committee, any Sub Committee of the Licensing Committee and a Licensing Officer.

“Member” means a Member who is a Member of the Committee that is considering an Application.

“Responsible Authority” means a person who is present at a Hearing to make representations in respect of an Application in their capacity as Responsible Authority and includes any person who is present to assist or make representations on behalf of the Responsible Authority including a Lawyer.

“Interested Party” means a person who is present at a Hearing to make representations in respect of an Application in their capacity as an Interested Party, and includes any person who is present to assist or make representations on behalf of the Interested Party including a Lawyer.

3 Key Principles

- 3.1 The principles of ‘natural justice’, and Article 6 ‘Right to a Fair Trial’, which is one of the Convention Rights in the Human Rights Act 1998, require that there is a fair Hearing of Applications.
- 3.2 Natural justice is an umbrella term for the legal standards of basic fairness. This will include that:
 - 3.2.1 the Applicant has an opportunity to make representations before a decision is made;
 - 3.2.2 those making representations have an opportunity to voice their representations before a decision is made;

- 3.2.3 the Applicant has an adequate opportunity to consider and respond to any submissions made by a Responsible Authority/Authorities and/or an Interested Party/Parties;
- 3.2.4 the Committee does not exclude an Applicant from a Hearing in order to consider submissions from a Responsible Authority/Authorities and/or an Interested Party/Parties.
- 3.3 It is also fundamental that there is an orderly presentation of submissions at a Hearing so that the relevant issues are properly understood, evidence is tested and that oral statements made at the Hearing are accurately recorded.
- 3.4 Ultimately the Chairperson determines the application of these rules, having regard to any submissions being made by those present and in particular the Committee Lawyer.

4 The Hearing

- 4.1 The Hearing shall take place in public.
 - 4.1.1 The Committee may exclude the public from all or part of the Hearing where it considers it to be in the public interest to do so and, in accordance with the Local Government (Access to Information) Act 1985, as amended. Public includes a party and any person assisting or representing a party.
 - 4.1.2 The Committee may require any person attending the Hearing who, in its opinion, is behaving in a disruptive manner, to leave the Hearing and may:
 - a refuse to permit them to return;
 - b permit them to return only on such conditions as the Committee may specify;
 - c in the event that a person is required to leave a Hearing that person may, before the end of the Hearing, submit to the Committee in writing any information which they would have given orally.
- 4.2 Prior to the Hearing commencing, the Chairperson shall advise the parties of the procedure it proposes to follow at the Hearing.
- 4.3 Where a party has previously requested permission for a person(s), other than their representative, to appear at the Hearing then the Committee shall consider whether to permit that request.
- 4.4 The Committee will allow the parties an equal maximum period of time in which to exercise their rights.
- 4.5 This equal maximum time may have been notified in advance of the Hearing;
- 4.6 Where there is a multiple of Interested Parties who have attended the Hearing to make the same representation then the Committee would normally require

that a spokesperson be appointed by them to make the representations on behalf of all of those Interested Parties.

5 Presentation of Submissions

5.1 The Chairperson will introduce the Application.

5.2 In the event that the Licensing Authority has given notice to a party requiring clarification on a point(s) then that party shall respond to the points raised by the Licensing Authority.

5.3 Submissions shall be made in the following order unless the Chairperson directs otherwise:

5.3.1 The Licensing Officer will orally present the Committee Report and will in particular advise the Committee as to:

- a the options available to it;
- b the considerations that are relevant in reaching its decision.

5.3.2 The Review Applicant (or the Applicant's Representative) will orally present its submission which may include:

- a presenting their case in accordance with the papers, which will have been circulated with Agenda papers;
- b confirming key information and answer pertinent questions; and
- c calling witnesses in support of the Application (see paragraph 4.3).

A Responsible Authority/Authorities and/or an Interested Party/Parties will orally present their representations in turn which shall include:

- a the grounds of the representation to the Application; and
- b any condition(s) that the Responsible Authority/Authorities and/or an Interested Party/Parties would be happy to have the Application granted subject to which would cause the representation to be withdrawn.

The Premises Licence Holder and/or their representative will orally present their representations which shall include;

- a The response to the representations made by the Review Applicant, a Responsible Authority/Authorities and/or an Interested Party/Parties; and
- b Whether they would be happy to accept any modifications to the Licence as suggested by the Review Applicant, a Responsible Authority/Authorities and/or an Interested Party/Parties.

6 Questioning of Submissions

6.1 The Chairperson will regulate the order in which questions are asked by Members.

- 6.2 The Chairperson and Members, voiced through the Chairperson, may question any party following the completion of their submission.
- 6.3 The Chairperson will normally permit the Applicant, a Responsible Authority/Authorities or an Interested Party/Parties to ask questions through them of the other parties.
- 6.4 The Chairperson may direct that questions which are not relevant to the Application or one of the four Licensing Objectives are not formally put or answered.

7 Documentation

- 7.1 No party shall present new documentation to the Committee at the Hearing other than with the consent of all of the other parties. This does not preclude the Licensing Officer from correcting errors, providing updated information or an extract from a local map showing the Applicant's Premises in the context of the surrounding premises and any Interested Party's premises. If any party is granted permission to present supplementary papers at the Hearing they shall provide at least 10 copies at the start of their submission.

8 Intervention

The Chairperson shall permit the following interventions at any point in the Hearing:

- 8.1 The Committee Lawyer to advise the Committee on issues of law, procedure and relevant considerations on decision making. If necessary, the Chairperson may require the Committee, the Committee Lawyer and the Committee Manager to leave the Hearing so that advice can be given.
- 8.2 The Committee Manager to advise the Committee on procedure generally, or to request that statements made are repeated for reasons of clarity and so that they can be properly recorded.
- 8.3 The Licensing Officer to seek to clarify statements that have been made in light of information held on their file.

9 Failure of Parties to Attend Hearing

- 9.1 If a party has informed the Licensing Authority that it does not intend to attend or be represented at a Hearing, the Hearing may proceed in its absence.
- 9.2 If a party has not indicated that it does not intend to attend or be represented at a Hearing and fails to attend or be represented at the Hearing then the Licensing Authority may:
 - 9.2.1 where it considers it be necessary in the public interest, adjourn the Hearing to a specified date; or

9.2.2 hold the Hearing in the party's absence.

9.3 Where the Licensing Authority holds a Hearing in the absence of a party, it shall consider at the Hearing the application, representations or notice made by that party.

10 Closing Submissions

10.1 The Chairperson shall allow first, the Responsible Authority/Authorities and the Interested Party/Parties to make a closing oral submission(s) and secondly invite the Applicant or the Applicant's Representative an opportunity to make an oral closing submission in support of the Application.

11 Decision

11.1 The Committee, the Committee Lawyer and the Committee Manager, shall retire so that the decision may be considered in private, and to consider any legal issues raised by the Members.

11.2 The decision, and reasons for the decision, of the Committee shall be communicated orally by the Chairperson to the parties after the Committee has deliberated in private on the Application.

11.3 Written reasons shall be provided soon after the deliberations of the Application and in any event within the statutory time limits.

Review Hearing Procedure Summary

1. The Chairperson welcomes all those present and introduces the Application.
2. The Chairperson invites the Sub-Committee Members, Council Officers, the Review Applicant and/or their representative, any Responsible Authorities and/or Interested Parties and the Premises Licence Holder and/or their representative to introduce themselves.
3. The Chairperson outlines the Hearing Procedure.
4. The Licensing Officer presents the Committee Report and outlines the application.
5. The Review Applicant and/or their representative address the Sub-Committee to present their case.
6. Questions to the Review Applicant by Members of the Sub-Committee, any Responsible Authorities and/or Interested Parties and the Premises Licence Holder.
7. Responsible Authorities and/or Interested Parties who have made relevant representations address the Sub-Committee.
8. Questions to any of the Responsible Authorities and/or Interested Parties by Members of the Sub-Committee, the Review Applicant and the Premises Licence Holder.
9. The Premises Licence Holder and/or their representative address the Sub-Committee to present their case.
10. Questions to the Premises Licence Holder by Members of the Sub-Committee, any Responsible Authorities and/or Interested Parties and the Review Applicant.
11. Summing up by the Responsible Authorities and/or Interested Parties who have made relevant representations.
12. Summing up by the Premises Licence Holder.
13. Summing up by the Review Applicant.
14. The Sub-Committee retires with the Committee Lawyer and Committee Manager to consider its decision.
15. Sub-Committee returns and the Lawyer gives a summary of any legal advice that may have been given to the Sub-Committee, and invites the parties present to make any comments on that advice.
16. The Chairperson either gives the decision with reasons, or advises that it will be released in writing with reasons within the statutory time limits.

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Wiltshire Council

Northern Area Licensing Sub Committee

23 July 2012

**Application for Review of a Premises Licence; WOMAD Charlton Park Estate
Charlton Park Malmesbury, Wiltshire SN16 9DG**

1. Purpose of Report

- 1.1 To determine an application for a Review of a Premises Licence in respect of Womad, Charlton Park, Malmesbury Wiltshire, made by Wiltshire Police.

2. Background Information

- 2.1 An application for the Review of a Premises Licence has been made by Wiltshire Police in relation to the licence held by World in the Park Limited for Charlton Park Estate, Charlton Park, Malmesbury, Wiltshire. Following advertisement of the review application 67 email representations in support of the licence holder have been received.
- 2.2 Wiltshire Council (as the Licensing Authority) must hold a hearing to consider the review application and any representations received. In accordance with Section 52 (3) of The Licensing Act 2003 the Licensing Sub Committee is required to take such steps as it considers appropriate for the promotion of the licensing objectives.
- 2.3 The licensing objectives are:
- i) The Prevention of Crime and Disorder;
 - ii) Public Safety;
 - iii) The Prevention of Public Nuisance; and
 - iv) The Protection of Children from Harm.
- 2.4 Such steps are:
- i) To modify the conditions of the licence.
 - ii) To exclude a licensable activity from the scope of the licence.
 - iii) To remove the designated premises supervisor.
 - iv) To suspend the licence for a period not exceeding three months.
 - v) To revoke the licence.
 - vi) To determine that no steps are necessary
- 2.5 The premise benefits from a current Premises Licence LN /004566 issued under the Licensing Act 2003 since 17 June 2008 and this is attached as **Appendix 1**.

- 2.6 A premises licence LN/004180 was previously grant to World in the Park limited in 2007 for different location within Charlton Park, Malmesbury, Wiltshire, this was surrendered in 2010 but not utilised once the premises licence was granted in 2008 for the other location.
- 2.7 The current premises licence has conditions contained within in it, that relate to an event management plan being the bedrock of the licence. This document is a live working document that is amended each year prior to the event and any amendments are available through a BOXNET system on the internet for the responsible authorities to access. Availability of documents on BOXNET is highlighted from World in the Park to the Licensing Officer who emails the links and updates to the responsible authorities and other interested parties identified through the Public Event Safety Group.

3. Details of the Grounds for Review

- 3.1 The review of the licence has been requested on the grounds that the premises have been conducted in such a manner as to prejudice the licensing objectives. The grounds for review are:
- Womad has failed to request special policing services that allow Wiltshire Police to produce an effective operational plan and have not provided within the event management plan sufficient detail by which the above licensing objectives will be promoted.
- 3.2 The application for review is attached as **Appendix 2**

4. Consultation and Representations

- 4.1 The review process requires a public notice to be posted on the premises for a period of 28 days together with a copy of the notice posted at the offices of Wiltshire Council, Monkton Park, Chippenham. During the consultation period 67 emails in support of the licence holder have been received.

The supporting emails are set out in a table format as **Appendix 3**

Throughout the consultation period a dialogue has been maintained between both Wiltshire Police and World in the Park Limited to try and agree the level of resources (police or another provider) and any amendment to the event management plan that this would require. At the time of writing this report both parties have not been able to reach an agreed solution

No representations have been received from any other responsible authority. However an amendment to the event management plan has been made to include an NHS ambulance manager to provide additional cover.

A copy of the latest event management plan V2012.7 is attached as **Appendix 4**

A location map of premises and surrounding area is attached as **Appendix 5**

- 4.2 The Sub Committee can take into account documentary or other information presented at the hearing with the consent of all other parties.

5. Legal Implications

- 5.1 This hearing is governed by the Licensing Act 2003 (Hearings) Regulations. These provide that hearings should be held in public unless the Licensing Authority considers that the public interest in excluding the public outweighs the public interest in the hearing taking place in public.

6. Officer Recommendations

- 6.1 Officers are not permitted to make a recommendation – the decision is to be reached by the members of the Licensing Sub Committee.

7. Right of Appeal

- 7.1 It should be noted that the Premises Licence Holder, the party that applied for the review and any Responsible Authority or Interested Parties who have made representations may appeal the decision made by the Licensing Sub Committee to the Magistrates Court. The appeal must be lodged with the Magistrates Court within 21 days of the notification of the decision.
- 7.2 Any decision of the Licensing Sub Committee will not take effect for 21 days, therefore the 2012 WOMAD event set for 26 – 29 July will not be affected by the decision made by the Licensing Sub Committee. In the event of an appeal being lodged, the decision made by the Licensing Sub Committee does not take effect until any appeal is heard and finally determined.
- 7.3 The Premises Licence Holder and all Interested Parties have been informed of the date, time and location of the hearing and their right to attend and be represented.

Due to the exceptional circumstances, with this year's event taking place 26 – 29 July 2012, this hearing has been called very close to the end of the consultation period. Therefore this report has been compiled before the end of consultation period on 17 July 2012. A further appendix document maybe required to be sent out prior to the hearing.

Report Author: Mrs Linda Holland

Senior Public Protection Officer (Licensing) North and West,
linda.holland@wiltshire.gov.uk. Tel: 01249 706410

Date of report 12 July 2011

Background Papers Used in the Preparation of this Report

- **The Licensing Act 2003**
- **The Licensing Act (Hearings) Regulations 2005**
- **Guidance issued under Section 182 of the Licensing Act 2003**
- **Wiltshire Council Licensing Policy**

Appendices

- 1 Current Premises Licence**
- 2 Application for a Review by Wiltshire Police**
- 3 Copies of Supporting Representations**
- 4 Latest version of event management Plan**
- 5 Location Plan of the premises and surrounding area**


LICENSING ACT 2003
PREMISES LICENCE

PREMISES LICENCE NUMBER: LN/004567 NL

Premises Details

Postal address of premises, or if none, ordnance survey map reference or description	
Charlton Park Estate Charlton Park	
Post Town Malmesbury	Post Code SN16 9DG

Licensable activities authorised by the Licence	The time the licence authorises the carrying out of licensable activities
<p><u>Please note that the maximum number of people permitted on site at any one time is 39,999</u></p>	
a. Plays	a. Thursday 14.00 hrs to 23.00 hrs Friday to Sunday 12.00 hrs to 02.00 hrs
b. Films	b. Thursday 12.00 hrs to 00.00 hrs Friday to Sunday 12.00 hrs to 02.00 hrs
c. Live Music	c. Thursday 19.00 hrs to 23.00 hrs Friday to Sunday 12.00 hrs to 02.00 hrs
d. Recorded Music	d. Thursday 19.00 hrs to 23.00 hrs Friday to Saturday 12.00 hrs to 02.00 hrs Sunday 12.00 hrs to 01.00 hrs
e. Performances of Dance	e. Thursday 19.00 hrs to 23.00 hrs Friday to Sunday 12.00 hrs to 02.00 hrs
f. Anything of a similar description to that falling within Live Music, Recorded Music, Performances of Dance	f. Thursday 21.00 hrs to 23.00 hrs Friday to Saturday 21.00 hrs to 23.30 hrs Sunday 21.00 hrs to 23.00 hrs
g. Provide Facilities for Making Music	g. Thursday 12.00 hrs to 23.30 hrs Friday to Sunday 09.00 hrs to 02.00 hrs
h. Provide Facilities for Dancing	h. Thursday 12.00 hrs to 23.00 hrs Friday to Sunday 09.00 hrs to 02.00 hrs
i. Provision of Late Night Refreshment	i. Thursday 23.00 hrs to 23.30 hrs Friday to Saturday 23.00 hrs to 04.00 hrs
j. Supply of Alcohol – for consumption both on and off the premises	j. Thursday 12.00 hrs to 23.30 hrs Friday to Saturday 12.00 hrs to 04.00 hrs Sunday 12.00 hrs to 04.00 hrs

The opening hours of the premises	
Thursday to Monday	08.00 hrs Thursday to 14.00 hrs Monday

Name, (registered) address of holder of Premises Licence	
World In The Park Ltd Mill Lane Box	
Post Town Corsham	Post Code SN13 8PN
Registered Number of Holder 3833065	

Name of Designated Premises Supervisor where the Premises Licence authorises for the supply of alcohol	
Christopher Paul Smith	
Personal Licence Number: BDBC 06/00238/pers_N	Licensing Authority: Basingstoke & Dean

State whether access to the premises by children is restricted or prohibited
Yes - The provisions of Section 145 of the Licensing Act 2003 apply

Licence Commencement Date

17th June 2008

.....
Licensing Officer

Current Licence Date

25th February 2009

.....
Licensing Officer

ANNEX 1 - MANDATORY CONDITIONS

Door Supervision

Individuals who are present to guard against a, b or c must be licensed by the Security Industry Authority:

- a. Unauthorised access or occupation (eg through door supervision)
- b. Outbreaks of disorder
- c. Damage

Supply of Alcohol

Where this Licence authorises the supply of alcohol:

No supply of alcohol may be made under this licence:

- a. At a time when there is no Designated Premises Supervisor in respect of it
- b. At a time when the Designated Premises Supervisor does not hold a Personal Licence or his Personal Licence is suspended"

Every retail sale or supply of alcohol made under this licence must be made or authorised by a person who holds a Personal Licence.

Exhibition of Films

Where this Licence authorises the exhibition of films:

The admission of children under the age of 18 to film exhibitions permitted under the terms of this licence shall be restricted in accordance with any recommendations made:

- a. By the British Board of Film Classification (BBFC,) where the film has been classified by that Board
- b. By the Licensing Authority where no classification certificate has been granted by the BBFC or, where the Licensing Authority has notified the licence holder that section 20 (3) (b) (74 (3) (b) for clubs) of the Licensing Act 2003 applies to the film.

To take effect from 06/04/2010

Irresponsible Promotions

3. (1) The responsible person shall take all reasonable steps to ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
- (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises in a manner which carries a significant risk of leading or contributing to crime and disorder, prejudice to public safety, public nuisance, or harm to children:
 - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic (other than any promotion or discount available to an individual in respect of alcohol for consumption at a table meal, as defined in section 159 of the Act);
 - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less;
 - (d) provision of free or discounted alcohol in relation to the viewing on the premises of a sporting event, where that provision is dependent on:
 - (i) the outcome of a race, competition or other event or process, or
 - (ii) the likelihood of anything occurring or not occurring;
 - (e) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.

Dispensing Alcohol Directly into the Mouth

4. The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).

Free Tap Water

5. The responsible person shall ensure that free tap water is provided on request to customers where it is reasonably available.

To take effect from 01/10/2010

Age Verification Policy

6. (1) The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.

- (2) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.

Drink Volume Measures

7. The responsible person shall ensure that:

- (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures:

- (i) beer or cider: ½ pint;
- (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
- (iii) still wine in a glass: 125 ml; and

(b) customers are made aware of the availability of these measures

ANNEX 2A - CONVERTED CONDITIONS

None

ANNEX 2B - OPERATING SCHEDULE

GENERAL

- Maximum occupancy of the site at any time is 39,999.
- Each bar where alcohol is being sold at the Event shall be under the direct supervision of a Personal Licence Holder and a Schedule of Personal Licence Holders detailing which areas each is responsible for shall be provided to the Licensing Authority at least one week prior to the event.
- Site layout shall be as detailed in Site, as attached at Annex 4.
- The event shall only take place during one period of Thursday to Monday each year, the dates for each event to be notified to the Licensing Authority a minimum of six months prior to that event.

PREVENTION PUBLIC NUISANCE

- The Licence Holder shall ensure that any sources of noise including any created by spectators at the Event are controlled to avoid nuisance to any surrounding premises. All drumming amongst spectators within campsite shall cease at 20.00 hrs on each day of the Event.
- That at monitoring points A, B and C on the map the daytime criteria will be 50dB LAeq, 15mins (+/- 3dB) and the night time criteria at these locations will be 45 dB LAeq, 15mins. At point X the criteria will be 55dB LAeq, 15mins (+/- 3dB), daytime and 45dB LAeq, 15mins (+/-3dB) night time. The 3dB leeway is to allow for demonstrable influence from residual noise sources, (night time criteria to take effect from 23.00 hours).

PUBLIC SAFETY

- **The Event shall be managed in accordance with the Event Management Plan.**

The Event Management Plan shall contain:

- Details of the Event Management Team; names, roles and responsibilities and contact details.
 - A copy of the Organisations Health and Safety Policy.
 - Details of Fire Safety Provisions.
 - Details of on-site medical provisions.
 - Crowd Safety Management procedures.
 - Copies of Risk Assessments for all aspects of the Event through set up and construction, during the Event and dismantling and removal from the site.
- A suitable and sufficient supply of free potable water shall be provided
 - Suitable and sufficient toilets shall be provided.
 - Appropriate arrangement for the regular removal of foul and waste water to the satisfaction of the Environment Agency shall be provided.
 - Suitable hand washing and shower facilities shall be provided.
 - Dedicated facilities for the use of disabled people shall be provided in accordance with the Event Management Plan.
 - Facilities for the collection and disposal of litter including litter clearing staff shall be provided in accordance with the Event Management Plan.
 - An effective staff and public communication system including radio communication for all key staff and means of communication with all spectators shall be provided.
 - An effective system for dealing with all site emergencies including major incidents shall be provided as detailed in the Event Management Plan.
 - An offsite Traffic Management Plan to the satisfaction of Wiltshire Police, Wiltshire County Council and the Highways Agency shall be provided and maintained for the duration of the Event.
 - An on-site Traffic Management Plan shall be provided to the satisfaction of North Wiltshire District Council and Wiltshire Police.

PROTECTION OF CHILDREN FROM HARM

- The Licence Holder shall provide a 24 hour system for dealing with lost and found children, as set out in the Event Management Plan.
- The staffing arrangements for all staff that have direct access to children shall be to the satisfaction of Wiltshire Police.
- A recognised proof of age, which includes a photograph, is to be required for anyone who appears to be under the age of 21 and who wishes to purchase or consume alcohol.

PREVENTION OF CRIME AND DISORDER

- The Licence Holder shall provide to Wiltshire Police and the Licensing Authority a list of names of all Security Staff working at the event together with their SIA Badge Numbers at least one month prior to the event.
- The Licence Holder shall provide and maintain a CCTV system to the satisfaction of Wiltshire Police.
- The Licence Holder shall ensure that the Statement Policy on drugs as detailed in the Operation Schedule is followed throughout the Event.
- A Risk Assessment from the Security Company is to be provided to Wiltshire Police at least one month prior to the event.
- The Premises Licence Holder is to provide a full schedule of security manning numbers, hours and areas of operation at least one month prior to the event.
- Radio Womad must be fully operational prior to the commencement of the event, and during the event.

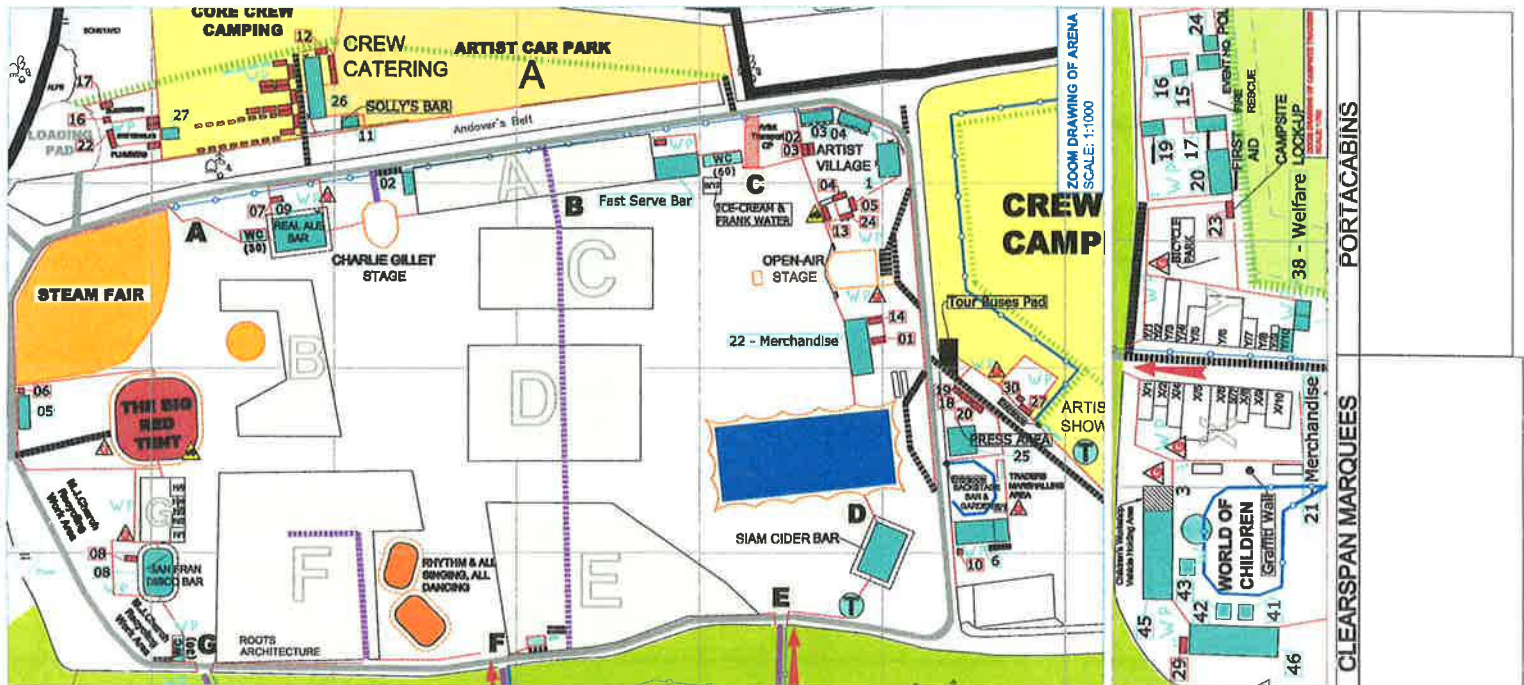
ANNEX 3 - HEARING

None

ANNEX 4 - PLANS

See attached

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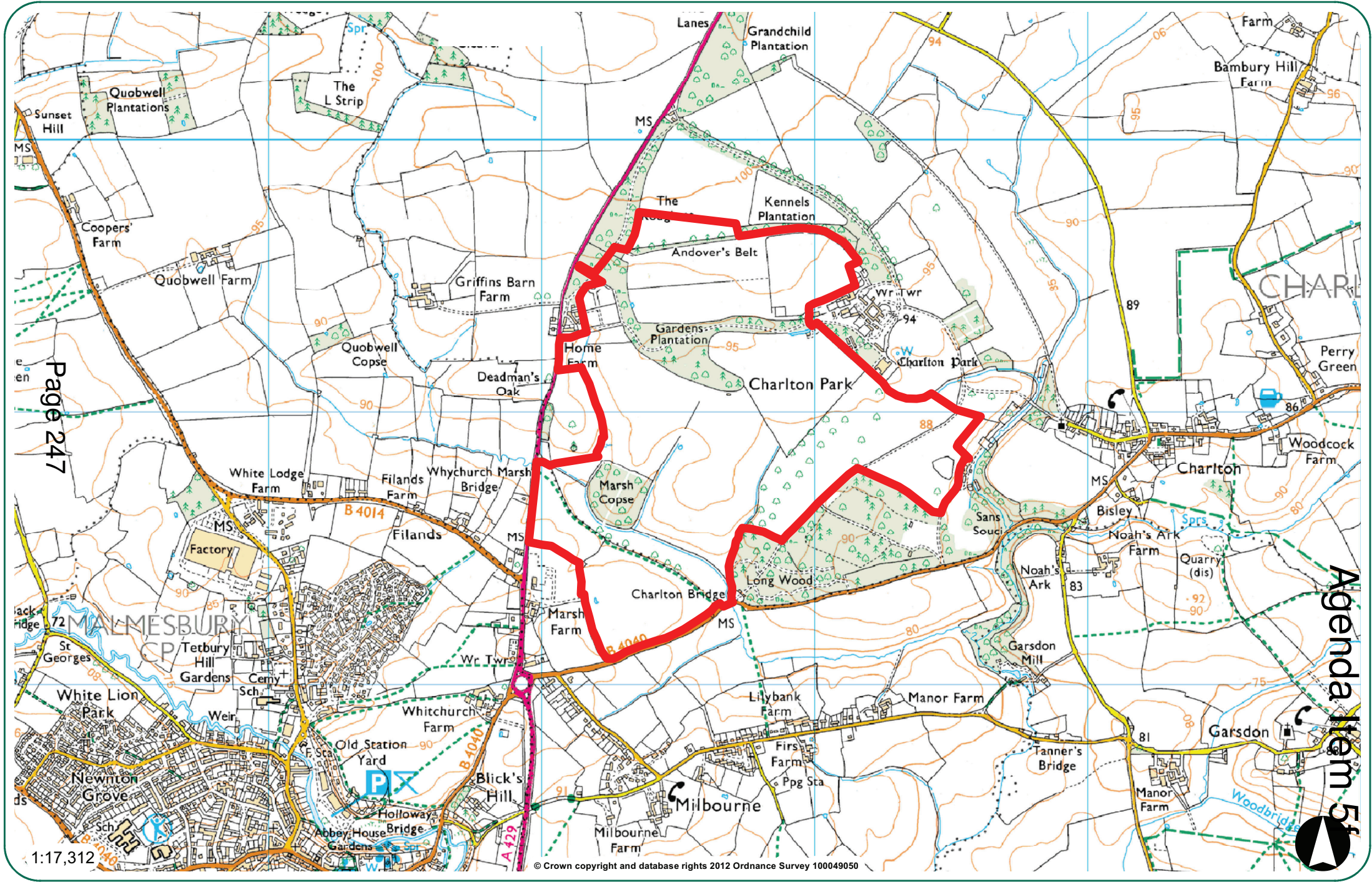
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Agenda Item 5f

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